



POSITION TITLE: Buyer
LOCATION: Columbia, Maryland
PT/FT/TEMP: Full-Time

For over 40 years B/A Products has designed and developed products that are industry standard for OEM's and end-users of the Towing, Vehicle Recovery, Fire, Rescue, Auto Transport, Industrial, Agricultural industries and more.

POSITION SUMMARY

The Buyer is responsible for cost, quality, delivery, and supplier management of specific commodities, providing parts, equipment, services, and materials of limited scope and complexity.

KEY RESPONSIBILITIES

- Evaluate vendor quotes and services to determine the most desirable suppliers
- Identify new sources of supply to develop supply chain competition
- Improve existing supplier's performance
- Work with Planning on demand requirements and lead time expectations
- Work with Customer Service to ensure costs are competitive with our market competition
- Negotiate costs with suppliers utilizing available market information
- Identify and complete cost saving projects

REQUIRED KNOWLEDGE/SKILLS

- Knowledge of supply chain management concepts
- Proficiency in Microsoft Office programs
- Strong written and verbal communication skills
- Strong negotiation skills
- Ability to work effectively under pressure

EDUCATION & EXPERIENCE REQUIREMENTS

- Bachelor's Degree in Business Administration or related field
- 2-4 years of experience in the field or related area

CERTIFICATION REQUIREMENTS

CPIM Preferred

WORKING CONDITIONS

Ability to work on a PC including repetitive use of a keyboard and mouse for long periods throughout the course of the work day.